

Regulation	Regulation 17 HSCA (RA) Regulations 2014 Good governance					
Regulated Activity	Treatment of disease, disorder or injury					
Requirement	Risk assessments must be completed on all patients in line with trust policy.					
Local Description	As per requirement description					
Action(s)	M03	Owner(s)	Hilary Shanahan, James Benson, Ian Jones, Associate Directors of Quality, Professional Leads	Action Deadline 31/03/16		
Individual tasks required to complete action				Task Deadline	Action to date	Task Status
a)	Provide training to all staff in the Pembridge Unit (including agency) around requirements for completing Nutrition risk assessments		10/07/15	All staff at Pembridge including agency staff have received training.	COMPLETED	
b)	Provide training to all staff in the Pembridge Unit (including agency) around requirements for completing Falls risk assessments		10/07/15	All staff at Pembridge including agency staff have received training.	COMPLETED	
c)	Revise Admissions checklist and place in more prominent position in Crosscare		30/11/15	Ward Manager has revised the admissions checklist. The configuration changes required to upload to Crosscare raised at Crosscare Working Group. Named lead in IM&T identified and work is on 'priority list' for development.	OPEN	
d)	Implement monitoring system for Admissions checklists in Pembridge Unit to ensure compliance [action embedded as business as usual]		10/07/15	Admissions checklist in place on Pembridge unit. Monitored by Clinical lead.	COMPLETED	
e)	Ensure the above are addressed and monitored at Crosscare Working Group [action embedded as business as usual]		10/07/15	Cross care working group in place. Risk assessments discussed.	COMPLETED	
f)	Audit risk assessment completion rates within the Pembridge Unit against Trust policy		17/07/15	Audit tool developed. Audit to be completed by 15 th November. Delay due	OPEN	

			to initial aim to audit electronic records which have not yet been configured.	
g)	Review Pressure Ulcer Policy with regards to MUST screening and develop local guidance for End of Life care services	17/07/15	All staff at Pembridge are aware and adhere to the Pressure Ulcer Policy including MUST screening. Local guidance has been developed regarding application in a palliative care setting and implemented.	COMPLETED
h)	Trust wide: Provide all Clinical staff involved in the provision of End of Life care with training around requirements for risk assessments including nutrition, falls and pressure ulcers	30/11/15	End of Life care education standards developed and training programme being developed for trust wide implementation – this includes risk assessments.	OPEN
i)	Audit Trust wide risk assessment completion rates against Trust policy (falls, nutrition and pressure ulcers)	31/03/16	Audit planned for March 2016	OPEN
Action Status	IN PROGRESS			